

KEMPA Board Meeting

Reading Room, Salisbury Hall
University of Wisconsin-Whitewater
November 4, 1982

The meeting was called to order at 9:05 a.m. by Associate Director Jan Kohls. Introductions followed.

Roll call was taken with the following members present: Jan Kohls, Tom Braunger, Barb Dougal, Eileen Kohnke, Carl Sigler, Donna Spake, Elsie Stiffler, Bob Murphy, Mike Gordy, Elyce Moschella, and John Rowley present. Judy Zigler attended part of the meeting. Stu Ciske was a guest. Members absent: Ron Beem, Tom Gebhardt, Jim Schissel, Terry Shircel, and Jeannie C. Apostole.

Two spellings were corrected in the August 19 minutes. Barb Dougal moved and Carl Sigler seconded acceptance of the minutes as corrected. Passed.

The treasurer's report followed. Elyce Moschella moved and Barb Dougal seconded that \$500 in the account be put into a 6-month money market certificate. Passed. Jan Kohls reported that Summer Workshops and Fall Conference both showed a profit. Dougal suggested a yearly audit done by a committee of year-book and newspaper advisers at the Fall Conference. Dougal moved acceptance of the treasurer's report and Donna Spake seconded. Passed.

Next on the agenda was election of officers. Sigler moved and Murphy seconded approval of the following slate: President--Mike Gordy, Vice President--Bob Murphy, Secretary--Barb Dougal, Treasurer--Carl Sigler. Passed.

Discussion followed on name tags for Board members. Dougal moved and Stiffler seconded a motion to order printed plastic name tags in green and white that give the Board member's name and also states KEMPA Board. Carried.

Spake reported that attendance at Fall Conference reached 1,546 including advisers. The Fall Conference profit was \$400. This profit will stay with continuing education at the university. One hundred six people attended the luncheon where questionnaires were distributed for evaluating the conference. Fifty three were returned. Spake has tabulated the questionnaires and will provide a duplicated report for Board members and member advisers. Dougal suggested the Board go on record commending Spake for a job well done. Seconded by Sigler. Motion carried. Three board members volunteered to serve on the Fall Conference committee for next year: Spake, Dougal, and Zigler. They in turn will chose three other members. This group was established by a motion by Kohls, seconded by Sigler, and passed.

Sigler reported that the papers of incorporation had been filed in Wisconsin and that the attorney was working on by-laws. Estimated cost for his fees will be \$500-700.

There was no report on the KEMPA INCIDENT. Mike Gordy will check on this.

Kohls reported that Bob Tottingham had delivered the yearbooks to Jim Evers from C. C. Everest High School, Schofield, WI, thus saving postage. It was recommended that truck freight be used to return the books to Kohls. Dougal moved and Stiffler seconded payment of \$5 per yearbook judged plus freight to Mr. Evers. Motion carried.

Murphy and Dougal moved and seconded a motion that would authorize Kohls and Zigler to rank the books as soon as they are returned from the judge according to the following scale: (on a point basis) top 10%--All KEMPA; second 10%--First Class; third 10%--Second Class; remaining books--Third Class. Motion carried.

Murphy and Dougal joined in sponsoring a motion to authorize postage return money for sending back yearbooks to their respective schools by Kohls. Carried.

Murphy and Dougal moved and seconded a motion that would authorize Shircel and Murphy to rank newspapers the same as yearbooks. Motion carried. They also sponsored a motion to authorize postage return money for sending back newspapers to their respective schools. Carried.

Murphy and Rowley moved and seconded a motion to purchase stationery and envelopes for KEMPA--500 letterhead sheets and 1000 half sheets as well as at least 1000 envelopes. Motion carried. Kohls and Dougal moved and seconded a motion to purchase a KEMPA stamp. Motion carried.

Board meeting dates were established as follows: January 15, 9:30 a.m. at Antioch (Mike will send map); ~~March 10, 9:30 a.m.~~ in Whitewater; May 14, 9:30 a.m. at Willowbrook, in Villa Park.

A lengthy discussion followed on Summer Workshops. The Board realizes the limitations put on them by not having an Executive Director. The Board agreed that an executive director was needed at least for the Summer Workshop. Stiffler moved to empower Kohls and Zigler to approach two candidates for Executive Director of the Summer Workshops and to hire one of them. If neither is interested, the board would meet again. Rowley seconded. Carried. Kohnke moved that the Director be given the option of affiliation with Whitewater or nonaffiliation but continue to hold the workshops on campus. Dougal seconded. Carried.

Adjournment. Respectfully submitted,
Bali Shircel

KEMPA BOARD MEETING

Antioch High School
Antioch, Illinois
January 15, 1983

The meeting was called to order at 9:45 a.m. by President Mike Gordy.

Roll call was taken with the following members present: Tom Braunger, Barb Dougal, Elsie Stiffler, Judy Zigler, Ron Beem, Jeannie Apostole, Tom Gebhardt, Mike Gordy, and John Rowley. Members absent: Eileen Kohnke, Carl Sigler, Donna Spake, Bob Murphy, Elyce Moschella, Jim Schissel, and Terry Shircel.

Kohls moved to amend the agenda to begin with business related to the Executive Director. Stiffler seconded. Motion carried.

Zigler distributed KEMPA Executive Director job description sheets. Suggestions were made and revisions implemented. Dougal moved acceptance of the revised job description. Zigler seconded. Motion carried. Zigler volunteered to type the revised job description. (A copy is enclosed.)

Beem moved that the Board hire I. W. Schaffer to fill the Executive Director vacancy. Rowley seconded. Motion carried unanimously. Beem moved and Dougal seconded that a \$3,000 salary be offered. Motion carried. Zigler moved that the Board pay the Director's salary in two disbursements: after summer workshops (\$2,400) and after Fall Conference (\$600). Gebhardt seconded. Motion carried.

Mr. Schaffer accepted the position at \$3,000. A contract will be signed at the next meeting.

Schaffer gave a copy of the initial journalism workshops notice to Board members. The notice will be mailed next week to all publications advisers.

Beem moved and Rowley seconded a motion to transfer \$500 from the general fund into a workshop account to be opened at a Whitewater financial institution. Motion carried.

It was moved by Dougal that the Board give Zigler the authority to sign vouchers for disbursements. Stiffler seconded. Motion carried.

The Board designated Mike Gordy and Jan Kohls the Executive Director's contact people.

Rowley and Stiffler made a motion commending Zigler and Kohls for a job well done on the Executive Director's post.

Beem moved and Gebhardt seconded a motion that minutes of the previous meeting be approved as printed. Motion carried.

The Board moved to yearbook judging and Kohls reported that Jim Evers of D. C. Everest High School who has had an All-American book for several years did the judging. Results have been distributed to participating schools.

Shircel was contacted during lunch regarding the newspaper judging. He was not at home. Gordy volunteered to contact Shircel and have him mail the material for the INCIDENT and the judged or unjudged newspapers to Zigler or she will pick them up on Friday, January 21. Stu Ciske will be contacted regarding the printing of the INCIDENT.

Beem moved and Rowley seconded that the treasurer's report be accepted. Motion carried.

An audit of the books done routinely at the end of each year was discussed. Dougal will contact her department chairman regarding this matter.

It was decided to order 5,000 number 10 envelopes and 500 number 6 3/4 envelopes. The letterhead order would remain the same.

Kohls suggested that KEMPA sponsor a retreat in the spring for board members of press associations across the state. Possible dates included April 29-30 or April 22-23. Kohls moved that the retreat be pursued. Beem seconded. Motion carried.

In a telephone conversation with Gordy the week before the Board meeting Brother Bob Murphy tendered his resignation from the Board. Zigler moved and Dougal seconded the motion to accept his resignation contingent upon receipt of his letter of resignation. Carried.

Zigler moved and Kohls seconded that Gordy be appointed the new associate director of newspaper. Motion carried.

The Board set March 19 as the date associate directors would submit a list of staff for the summer workshops. Contracts would be issued on April 15 and should be returned by May 1.

Fall Conference was discussed and Rowley and Stiffler will be in charge of getting the keynote speaker.

Dougal was instructed to send a membership list and cover letter to member schools.

Apostole will design a brochure for KEMPA.

An advisers' workshop was discussed briefly.

Zigler moved adjournment and Beem seconded. Meeting adjourned.

Respectfully submitted,

Barb Dougal

Missing minutes:

March 19, 1983

Missing minutes:

May 14, 1983

KEMPA BOARD MEETING

University Center, Room 206N
June 21, 1983

The meeting was called to order at 1:20 p.m. by Secretary Barb Dougal.

Roll call was taken with the following members present: Jan Kohls, Barb Dougal, Donna Spake, Elsie Stiffler, Ron Beem, Tom Gebhardt, Mike Gordy, John Rowley, and Ike Schaffer.

Kohls asked for a correction in the minutes: (paragraph 8, page 2) The write-off event would be limited to one student from each publication in a school. Gebhardt and Rowley will run the write-off and Kohnke will run the photo contest. Beem moved acceptance of the minutes as corrected. Rowley seconded. Carried.

Kohls moved acceptance of the May 14 treasurer's report. Rowley seconded. Carried. Beem moved acceptance of the June 21 treasurer's report as printed below and Rowley seconded. Carried.

Balance Forward	\$1,157.55
Dues Received	445.00
Postage Expense	20.00
Balance on Hand	1,582.55

With the arrival of Mike Gordy, the gavel was passed from Dougal to him.

Schaffer reported that a meeting was being planned for the incorporation by-laws committee.

Kohls reported on the Summer Yearbook Workshop. She showed forms that will be used. Braunger will bring overheads. Popcorn will be given to the participants on Sunday evening and popcorn and pop will be sold thereafter. She indicated a concern about a photographers' meeting room. Kohls and Schaffer will review room assignments.

Gordy reported that a timetable for instructors has gone out. The INCIDENT was discussed.

Each instructor at the Summer Workshops is asked to bring a roll of slide film ASA 200 or 400, 20/24 slides.

Mailing to all registrants will include specific instructions to photographers on supplies, rules for cars, health form, and t-shirt information. Registration times were set at 2-4 for yearbook and 1-4 for newspaper. Dismissal time will be 1:45 p.m. on Friday. Group pictures will be taken by Ahlman. Beem moved

that we offer \$150 to Mobile Music for two performances at the Summer Workshops. Rowley seconded. Carried.

Schaffer presented a letter of resignation from Jeannie Apostole. The Board accepted her resignation with regret and directed the secretary to write her a letter thanking her for her service to KEMPA.

Spake and Dougal reported that a meeting will be held next week to begin plans for the Fall Conference. The keynote speaker has signed a contract and we will begin looking for speakers to lead sessions. The write-off was discussed. Rowley submitted a list of rules for the contest. Those will be included with your minutes for your suggestions. Please contact Spake or Dougal with any ideas that you may have to make the Fall Conference a success.

The meeting was adjourned.

Respectfully submitted,

Barb Dougal, Secretary

AGENDA

Center of the Arts (second floor conference room)

August 9, 1983

9:30 a.m.

Call to order

Roll call

Minutes

Treasurer's report

OLD BUSINESS

Summer Workshops

 Yearbook

 Newspaper

Fall Conference

 Keynote speaker

 Sessions leaders

 Luncheon

 Mailing

 Write-off

 Photo contest

 Awards session

 Yearbook evaluations

 Newspaper evaluations

 Beem--plaques

 Registration

 Parking

 Honoraria

 Business meeting

Incorporation by-laws

Audit

Adjournment

LEPPA BOARD MEETING

Center of the Arts, Room 2-201
University of Wisconsin-Whitewater
August 7, 1983

The meeting was called to order at 9:35 by President Mike Leroy.

Roll call was taken with the following members present: Mike Schaffer, Jan Kohls, John Rowley, Donna Spake, Mike Gordy, Tom Brainger, Barb Dougal, and Stu Eise.

Kohls moved acceptance of the minutes of the June 21 meeting as printed. Spake seconded. Motion carried.

The treasurer's report was approved after a motion by Rowley and a second by Spake. Kohls reminded the group that two 1984 scholarships are due at this time. Students will not be able to attend classes until those scholarships are paid. In addition, Sigler is asked to check on any other monies available and in what accounts. Please advise by next meeting.

OLD BUSINESS

A report on the yearbook workshop indicated 101 students in attendance. There were no major problems. Evaluations indicated: high praise for staff, too much work, and dislike for "lights out." John Antonitis lost a rodeo key and left without paying the \$5 fee. Dougal will write him regarding payment of the fine. A copy of the letter will be sent to Brother Bob Murphy.

Eise did slide show and he will prepare slide show for Fall Conference. Also the video tape done by Carl Sigler will be shown in the morning before and during registration. It does need to be edited. It was recommended that a follow-up course in summer workshops be established at Fall Conference.

The newspaper workshop was attended by 132 students. Only one accident was reported—one student was admitted to the hospital after a diving accident. Evaluations stressed more time be allowed for students to be by themselves.

Schaffer reviewed financial accounting of the summer workshops step by step. A profit of approximately \$170 was shown. Dougal moved and Rowley seconded that t-shirts be sold at the Fall Conference for \$2 each. It was also decided that next year we reconsider having a t-shirt sale. We still have \$542 invested in t-shirts.

The discussion then turned to Fall Conference. The guest speaker, Rosemarie Gully has signed a contract and Schaffer will contact her regarding accommodations in Whitewater for the conference. It was decided that an article should appear in THE PHOENIX

DISSEMINATION regarding the guest speaker. A copy of THE PRESS DISSEMINATION will go to each workshopper and each school that receives a mailing about Fall Conference.

Enough articles have been gathered from the workshops to publish a 12-page paper. Cost factors were discussed for an 8-page paper. With only approximately \$100 separating the two, Donald moved and Spake seconded that we publish a 12-page paper for approximately \$550. The paper should be ready by August 19 and should be ready for mailing by August 22.

It was decided to make separate newspaper and yearbook slide presentations. DiGe said that would be feasible. These two presentations will be shown at the awards assemblies on October 13.

The video which Bigler is being asked to edit will be shown before the keynote speaker.

The presented forms that will be mailed out prior to the Fall Conference. Slight revisions were made on some of the forms. Individual instructors will receive a letter requesting their services in the near future.

Name tags for the fall conference were discussed and it was recommended that people who register the day of the conference be given white tags and that early registrants be given priority in overcrowded sessions. An instructors' sheet should be prepared with instructions for admitting late registrants. Schaffer will check into the white name tags.

Rowley reported that he had contacted W.S. Channel 7 regarding plaques for the write-off winners. They will be in touch with him. Eileen has indicated that she wanted certificates for the winners of the photo contest. For yearbook and newspaper recognition Kay Bess is checking into plaques from Josten's. (Gordy will call Bess about plaques.)

Newspaper and yearbook evaluations are in progress right now and should be on schedule for the October 13 Fall Conference. Awards for newspaper and write-off contests will be in one room and a separate room will be established for the yearbook and photo contest awards. It was decided that yearbooks submitted by September 15 will be considered for Fall Conference recognition.

The Board decided to pay \$15 plus lunch for student help on October 13. They also established a fee of \$25 per judge for the photo contest. For the write-off contest Rowley and Eckhardt will try to get newspaper advisers to do initial judging with perhaps two professionals making the final decision.

Ron's volunteered to contact the journalism department regarding films that might be used in newspaper and yearbook classes.

Dates were established for next year's summer scrapbook yearbook, July 22-27 and newspaper, July 27-August 4. Fall Conference for 1964 has been set for the second Thursday in October. Schaffner will clear these dates with the University of Wisconsin-Stevens Point.

Letters of resignation were received from Edwin Kistner and Elvira Moschella. The board accepted them and requested the secretary write letters to two individuals.

There was no report from the nominating committee. Gordy will contact Stiffler.

The meeting was adjourned.

Respectfully submitted,


Bert Dangel, Secretary

KETTLE MORAINÉ PRESS ASSOCIATION

General Meeting - October 13, 1983

The meeting was called to order by President Mike Gordy at 12:37 p.m.

Mark Thompson moved acceptance of the minutes of the October 14, 1982 meeting. Tom Gebhardt seconded. Carried.

The printed treasurer's report was reviewed by Treasurer Carl Sigler. Carl also presented the By-laws. Jan Kohls moved acceptance of the By-laws as printed. Rainer Schulz seconded. Carried.

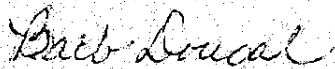
Barb Dougal indicated that the treasurer's books were now with the auditor and a report would be given at the next board meeting.

Jan Kohls reported that 101 students attended the Summer Yearbook/Advanced Photography Workshop. The 1984 workshop will be held at U.W. Whitewater from July 22-27. Mike Gordy told the group that 135 students attended the Newspaper/Beginning/Photo Workshop. The 1984 workshop will be held July 30-August 3. Both associate directors requested help from yearbook and newspaper advisers.

Elsie Stiffler gave the nominating committee report. Ron Beem, Rainer Schulz, Barb Dougal, Carl Sigler, Bob Chesney, and Sue Grabowsky were nominated for positions on the board. Donna Spake moved acceptance of the report. Tom Gebhardt seconded. All nominees were elected.

Ron Beem moved adjournment. Brother Bob Murphy seconded.

Respectfully submitted,



Barb Dougal